



MEMBERS	Present	Apology	N / Attend
Chair – Jodie Sabato	X		
Deputy Chair –			
Secretary – Natalie Brook	X		
Treasurer – Con Tsakiris	X		
Parent - Luke Goddard			X
Parent – Paula Tresintsis	X		
Parent – Jennifer O’Shea			X
Parent –Brad Gould	X		
Parent - Geoff Sorrell	X		
Parent – Judith Felton		X	
Parent – Cheryl Yeend		X	
Parent – Hilary Disley	X		
Parent – Jayne Bishop	X		
Principal – David Harriss		X	
Assistant Principal – Lesley Holliday	X		
Staff – Sophie Pyromallis	X		
Staff (Finance) – Sue Wilson Yuka Sholz	X	X	
Student – Jiayi Litten		X	
Student Voice – Deb Daniel	X		

# GOVERNING COUNCIL

## MINUTES

14<sup>TH</sup> JUNE, 2016

### 1. WELCOME & APOLOGIES

MEETING CHAIRED BY	Meeting Opened: 6.02 Jodie Sabato
PRESENT	CON TSAKIRIS, NATALIE BROOK, BRAD GOULD, HILARY DISLEY, JAYNE BISHOP, YUKA SCHOLZ (on behalf of Sue Wilson), PAULA TRESINTSIS, GEOFF SORRELL, LESLEY HOLLIDAY, SOPHIE PYROMALLIS DEB DANIEL Welcome to our special guests: Deb Graham, Steve Georganis
APOLOGIES	Judith Felton, Cheryl Yend, Jiayi Litten, Sue Wilson

### 2. ACCEPTANCE OF PREVIOUS MINUTES

DISCUSSION	May minutes accepted by JAYNE BISHOP. Seconded by JODIE SABATO	
ACTION ITEMS		PERSON RESPONSIBLE
	<ul style="list-style-type: none"> <li>MINUTES UPDATED 0 5.4 CARPET TO BE INSTALLED IN UPSTAIRS BREEZEWAY</li> </ul>	

### 3. BUSINESS ARISING

DISCUSSION	3.1 – Testimonials – in General Business 3.2 - SAASP club affiliation – Paid 3.3 – Drama room painting in July School Holidays. Postponed due to cost. Smaller painting jobs to be done across the school 3.4 – Luke Goddard as Community Representative - approved 3.5 – Vacant Parent Position – no nominations 3.6 – STEM Project 3.7 – Thank you Jennifer O’Shea for attending the Whole School Assembly 3.8 – Football Excursion to Singapore – Rod Working with Yuka for Facebook presence	
ACTION ITEMS		PERSON RESPONSIBLE
	<ul style="list-style-type: none"> <li>NIL</li> </ul>	

### 4. CORRESPONDENCE

DISCUSSION	SAASSO Updates and Bulletins have been emailed to all Governing Council Members	
ACTION ITEMS		PERSON RESPONSIBLE

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## 5. REPORTS

<b>5.1 STUDENT VOICE</b>	<p>No report submitted</p> <p>Paraolympics fundraising going well. Raised \$303.05</p> <p>Uniform sales opened today – stocks are low so if you have any uniforms please donate.</p> <p>Underdale's Got Talent term 3</p> <p>Week 10 – Ramadam food fundraiser</p> <p>\$285.20 raised in term 1 to go towards resources.</p>
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>
▪ NIL	
<b>5.2 UNIFORM COMMITTEE</b>	<p>Tender process has nominated a company for next 3 years. Announcement will be made once process has been finalised.</p> <p>Committee has met about some changes – no black pants, polo top for middle school and no stripes, change to windcheater</p> <p>New contract will enable the school to introduce new uniform ideas.</p>
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>
▪ NIL	
<b>5.3 FINANCE</b>	No formal meeting. Financials for May 2016 have been tabled.
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>
▪	
<b>5.4 FACILITIES AND GROUNDS COMMITTEE</b>	<p>Report Submitted to Governing Council</p> <p>Fencing will commence in July</p>
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>
▪ Nil	
<b>5.5 PRINCIPAL</b>	Report Submitted to Governing Council
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>
▪ Nil	

## 6. GENERAL BUSINESS

<b>6.1 DEB GRAHAM</b>	<p>Deb Graham – Education Director</p> <p>Shared the Principal position description with the Governing Council and spoke about the process of selecting a Principal for 2017 and beyond.</p> <p>GC discussed what was important to them and for the school in a leader</p> <ul style="list-style-type: none"> <li>• A leader who is involved with staff and students on a daily basis and is welcoming and approachable</li> <li>• Passionate about the school with drive to move forward</li> <li>• Marketing hat to increase numbers</li> <li>• Continue to support PD for the staff</li> <li>• Creating links with Primary schools in the area</li> <li>• Supports and understands multiculturalism and the needs of these students</li> <li>• Support current successful programs e.g. football academy, automotive, student voice</li> <li>• Good listener but strong leadership skills</li> </ul> <p>Position advertised on the 30<sup>th</sup> June 2016. Jodie Sabato will be the GC representative on the panel</p>
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>
▪	
<b>6.2 STEVE GEORGANAS</b>	<p>Steve Georganis – Introduced himself and spoke about his support of public education and that schools are funded on a needs basis. Governing Council members posed questions to Steve and had a very positive discussion about programs in the school and funding.</p>

	<p>How can you help UHS?</p> <p>If he gets elected he'd be willing to work with UHS to improve public perceptions and assist the school to deliver new and existing programs.</p>	
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>
▪		
<b>6.3 TESTIMONIALS</b>	<p>Key questions from prospective parents?</p> <p>Class size</p> <p>Curriculum</p> <p>Student well-being</p> <p>Why choose UHS?</p> <p>What UHS has to offer.</p> <p>Invest in PD, data collection and meeting student needs</p>	
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>
▪		
<b>6.4 PARENT FEEDBACK</b>	<p>To improve student outcomes.</p> <ul style="list-style-type: none"> <li>• Parent Interview system works well and a good number of parents attend and meet with teachers.</li> <li>• Reporting to parents could be reviewed – feedback given about another parent / teacher interview in term 3</li> <li>• Surveys to parents</li> <li>• Parents to keep teachers informed of significant events that may be happening outside of school.</li> <li>• Advertise that communication can happen through a coordinator or leadership if not comfortable going directly to the teacher.</li> </ul>	
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>
<ul style="list-style-type: none"> <li>▪ Daymap training for Governing Council Members</li> <li>▪ Yuka to email parent instructions on how to use Daymap</li> </ul>		
<b>6.5 USE OF TECHNOLOGY</b>	Discussion had around use of technology at school and home.	
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>
▪ Jayne Bishop to send concerns to Yuka to share with IT committee to look over.		
<b>6.6 GOVERNING COUNCIL TRAINING</b>	Jayne Bishop, Hilary Disley, Paula Tresintsis interested	
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>
▪		
<b>6.7 SINGA CUP</b>	<p>Lesley shared a break down of costs to the students. Fundraising and sponsorship possibilities</p> <p>Governing Council has approved the costs and fundraising activities – unanimous vote</p>	
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>
▪		
<b>6.8 HOMEWORK SURVEY</b>	Members given a survey to complete and return	
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>
▪ Gov Members to complete		
<b>6.9 SALE OF ASSETS</b>	Petrol blower sale approved by Governing Council	
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>
▪		

## 7. ANY OTHER BUSINESS

7.1 INVOICING PROCESS	Con received many of the same invoices
ACTION ITEMS	PERSON RESPONSIBLE
▪ Review invoicing process for each subject to parents.	

**Meeting Closed: 8.03pm**

**Next meeting: Tuesday 9<sup>th</sup> August in the Resource Centre**