



MEMBERS	Present	Apology	N / Attend
Chair – Jodie Sabato		X	
Deputy Chair – Cheryl Yeend		X	
Secretary – Natalie Brook		X	
Treasurer – Con Tsakiris		X	
Parent - Luke Goddard	X		
Parent – Paula Tresintsis		X	
Parent – Jennifer O’Shea	X		
Parent –Brad Gould	X		
Parent - Geoff Sorrell		X	
Parent – Judith Felton			X
Parent – Cheryl Yeend		X	
Parent – Hilary Disley	X		
Parent – Jayne Bishop		X	
Parent – Doug Smith	X		
Principal – David Harriss	X		
Staff – Sophie Pyromallis	X		
Staff (Finance) – Sue Wilson	X		
Steven Rypp		X	
Student – Laclan Potter	X		
Student Voice – Deb Daniel	X		

GOVERNING COUNCIL

6TH SEPTEMBER, 2016

MINUTES

1. WELCOME & APOLOGIES

MEETING CHAIRED BY	Meeting Opened: 6.10 Brad Gould
PRESENT	SEE ABOVE LIST
APOLOGIES	SEE ABOVE LIST

2. ACCEPTANCE OF PREVIOUS MINUTES

DISCUSSION	August minutes accepted by Hilary Disley. Seconded by Brad Gould
ACTION ITEMS	PERSON RESPONSIBLE

3. BUSINESS ARISING

DISCUSSION	<p>3.1 – Testimonials – David Harriss will put together a structure for Governing Council members to write to for the UHS website. This will follow with a video upload of members speaking.</p> <p>3.2 – Invoices Process / Subject Fees – school is reviewing invoices processes and looking at subject fees and delaying the time they are sent to parents to send at one time to parents once all fees are finalised. The school leadership team has been investigating the subject fees and the justification of the fee and we have now reduced the subject fees in particular the food and hospitality subject areas. The school has investigated to increase overall school fees which could reduce subject fees, however, this is not a viable option as many students are on school card.</p> <p>3.3 – Governing Council Sponsorship Form (Application) – In investigating GC minutes from 2010 it was discovered that a sponsorship scale had been previously used. We referred to the discussion notes presented by David in points to discuss to provide a new process for Sponsorship.</p> <p>Should be a recognition of achievement, not only sport, which was supported by all governing council members. Support by members to report back in some form to the school community. We need to develop a clear process of how the process should work. We also should consider the needs of the child when reporting back to the school community. For example, some students can report back at an assembly, others on facebook with pictures. The scale is currently outdated, what do we need to set as a scale of sponsorship.</p> <p>Overall, we need to review the scale, should be based as a monetary recognition of achievement, and at governing council discretion. Application form to be submitted on behalf of the applicant. Who can apply? For example, students of the Singha Cup. Do we need a scale, and the question was raised that the scale guidelines are public and members raised that it is important to be open and accountable in our selection process. It is important that this is a recognition of success and celebrating this success.</p>
ACTION ITEMS	PERSON RESPONSIBLE

<ul style="list-style-type: none"> ▪ 3.1 – David to put together a structure for questions they can answer as part of the testimonial. ▪ 3.2 – David will update council on final subject fees. ▪ 3.2 – Brad and Doug will put together a draft application process. 	
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4. CORRESPONDENCE

DISCUSSION	<p>4.1 SAASSO Updates and Bulletins have been emailed to all Governing Council Members</p> <p>4.2 School Post – no new post.</p> <p>4.3 Parents Say</p> <p>4.4 Youth Opportunities – pass information to relevant staff.</p>	
ACTION ITEMS		PERSON RESPONSIBLE
<ul style="list-style-type: none"> ▪ Deb Danniell will follow up Youth Opportunities ▪ David will contact secretary prior to meeting with correspondence so that they are able to prepare points for discussion at meetings. ▪ Review meeting protocols to ensure quick and efficient discussion of all points. 		

5. REPORTS

5.1 STUDENT VOICE	<ul style="list-style-type: none"> • Student Voice Representative Report: Presented by Lachlan Potter. • Singah cup casual day raised \$437 • Uniform shop in profit. • UHS got talent competition being prepared. • Discussion of a full year House Competition for Academics. <ul style="list-style-type: none"> ▪ Grades ▪ Improvement in grades ▪ Look at involving home group teachers ▪ Look at including other events during the year • School uniform jacket students want more discussion • SVC wants to get more involved in the Assemblies and possibly run by them. The GC is supporting the SVC to take further. • GC supported SVC to run assemblies and that they will endeavour to support them by being present at assemblies. 	
ACTION ITEMS		PERSON RESPONSIBLE
<ul style="list-style-type: none"> ▪ SVC to get together to put in a proposal for a House Competition for Academics. 		
5.2 UNIFORM COMMITTEE	<p>Refer to attachment for details in regard to discussion of uniform items.</p> <p>Black vs Moroon Jacket. What is the school community thinking.</p> <p>Members want to make an informed decision on what the uniform jacket should be.</p>	
ACTION ITEMS		PERSON RESPONSIBLE
<ul style="list-style-type: none"> ▪ Take to uniform committee to try to source a good maroon jacket that can be worn in class. 		
5.3 FINANCE	<p>Looking at further investigating to upgrade individual teacher laptops for 2017.</p> <p>Motion: New laptops for the Executive Team for 2016.</p> <p>Moved: Jennifer O'Shea</p> <p>Seconded: Hilary Disley</p> <p>CARRIED: Unanimous</p> <p>Motion: Approve expenditure for UPS of up to \$7000, however, if it comes in above this there will be an e-vote of Governing Council Members. If people do not respond in the e-vote it will be assumed it is a support of the motion.</p> <p>Moved: Brad Gould</p> <p>Seconded: Luke Goddard</p> <p>CARRIED: Unanimous</p> <p>Table Profit and Loss and Balance Sheet, and the budget is currently in a healthy position and the Governing Council Report.</p> <p>Motion: For the M & S to remain the same for 2017 at \$640.</p> <p>Moved: Sue Wilson</p> <p>Seconded: Jennifer O'Shea</p> <p>CARRIED: Unanimous</p> <p>Motion: GC to poll the school community for the 2016 M&S fees.</p> <p>Moved: Brad Gould</p> <p>Seconded: Doug Smith</p>	

	<p>CARRIED: Unanimous</p> <p>Motion: To write off bad debts which are irrecoverable after all avenues have been pursued to recover the amount of \$9000.</p> <p>Moved: Sue Wilson</p> <p>Seconded: Hilary Disley</p> <p>CARRIED: Unanimous</p>
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ACTION ITEMS	PERSON RESPONSIBLE
<ul style="list-style-type: none"> ▪ UPS costing to be investigated to verify the current quote and what the best set up is for UHS. Brad to communicate with Yuka. 	

<p>5.4 FACILITIES AND GROUNDS COMMITTEE</p>	<p>Report emailed to Governing Council Members and shared by David Harriss</p> <p>Home Economics air conditioner.</p> <p>Motion: GC to write a letter of complaint to DECD to discuss the WHS issues around unsuitable ventilation, in particular heating and cooling.</p> <p>Moved: Brad Gould</p> <p>Seconded: Hilary Disley</p> <p>CARRIED: Unanimous</p> <p>Creicket pitches (refer to report) should be moved to an appropriate position after they were dislocated with new fences.</p> <p>Bore is now fixed after 18 months.</p> <p>Extensive plumbing work has been repaired by DECD.</p> <p>WHS issue carpet replaced in breezeway.</p> <p>Seating in the Knowledge corridor to support students enjoying the school environment.</p> <p>Holes in the staff car park being repaired.</p> <p>Program Maintenance contract has expired. New contractor will support the ground maintenance including a gardener and extra maintenance around the school grounds. For the same price as Program Maintenance.</p>
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ACTION ITEMS	PERSON RESPONSIBLE
<ul style="list-style-type: none"> ▪ Jennifer O'Shea to draft letter to DECD re air conditioner with support of the school. 	

<p>5.5 PRINCIPAL</p>	<p>Report emailed to Governing Council Members and shared by David Harriss</p>
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ACTION ITEMS	PERSON RESPONSIBLE
<ul style="list-style-type: none"> ▪ 	

6. GENERAL BUSINESS

<p>6.1 EXTERNAL REVIEW</p>	<p>Report emailed to Governing Council Members and shared by David Harriss</p> <p>Tuesday, 25 October, GC are requested to be part of this process</p> <p>Governance Report for the External Review.</p> <p>Refer to questions and report presented by David.</p> <p>We will refer to previous GC minutes to see when these were discussed.</p>
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ACTION ITEMS	PERSON RESPONSIBLE
<ul style="list-style-type: none"> ▪ David will communicate with GC members to discuss how they can be involved. ▪ David will refer to past GC Minutes. 	

<p>6.2 NATIONAL SCHOOL CHAPLAINCY PROGRAM</p>	<p>Each year a new application must be processed to be given \$15000 funding for this program. Morgan is our current worker.</p> <p>Motion: To apply for funding to access the School Chaplaincy Program in 2017 which is a continuation of our current program.</p> <p>Moved: Doug Smith</p> <p>Seconded: Hilary Disley</p> <p>CARRIED: Unanimous</p>
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ACTION ITEMS	PERSON RESPONSIBLE
<ul style="list-style-type: none"> ▪ 	

6.3 WOMEN IN LEADERSHIP STEM FOCUS	Alicia Mitchell and Katherine Dinning represented UHS at the Women in Leadership STEM focus on invitation from Tom Koutsantonis. They had a wonderful time and were honoured to be asked to represent our school.
ACTION ITEMS	
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6.4 PIE APPLICATION	Motion: GC permission to submit an applicaton for up to a \$3000 grant to encourage and promote greater participation of parents and caregivers who are not well represented in their school decision making. Moved: Hilary Disley Seconded: Brad Gould CARRIED: Unanimous
ACTION ITEMS	
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7. ANY OTHER BUSINESS

7.1	
7.2	
ACTION ITEMS	
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Meeting Closed: 8.20pm

Next meeting: Term 4, Week 3, Tuesday, 1st November, Staff and Student Voice, Meeting Room (room 14)