



Governing Council Meeting Minutes

Tuesday 15th May 2018

2018 Governing Council Members	
Chair	Brad Gould
Deputy Chair	Mata Panagiotidis
Secretary	Lidia Morizzi
Treasurer	Samantha Corns
Facilities Rep	Cheryl Yeend
Uniform Rep	Hilary Disley
Parent	Mariam Alturky
Parent	Helen Carroll-Welsh
Parent	Shazia Choudhry
Parent	Sybilla Keyes
Parent	Amrik Singh Khosa
Parent	Paula Tresintsis
Principal	David Harris
Business Manager	Susan Mlaco
Staff	Kirsty Ayris (Minutes)
Staff	Sophie Pyromallis (Uniform)
Staff	Deb Daniel (Student Voice)
Student Voice Rep	Joel Macasaquit
Guest	Zoi Papatilopoulos on behalf of Tom Koutsantonis

Agenda:

1. Welcome and Apologies

1.1 Welcome

1.2 Apologies – David, Zoi, Amrik, Cheryl, Mariam Alturky (resigning), Paula Tresintsis (resigning),

2. Acceptance of Previous Minutes

2.1 Accepted by: Lidia Seconded by: Samantha – Passed – ACCEPTED.

3. Business Arising from Previous Minutes

3.1 Correct roll marking in classes

- Samantha – explained that she received messages to say her daughter was absent – when she was at school, asked what the process is when this happens, she understands that the process could never be 100% accurate.
- Sophie – teachers are expected to mark rolls each lesson.
- We encourage families to contact school if they receive a message is there is a problem.
- Rolls that are incorrectly marked are reviewed by Jane.

3.2 Sports Uniform – Hilary

- Next meeting.

3.3 Fundraising – Could GC & SV work together to sell bottles/coffee cups to raise \$ for the school? – Samantha

- Drink bottles – school values on bottles, the more bottles bought, the cheaper they are.
- \$2.00 per bottle. Sell for \$7.00 per bottle.
- Sell through the second hand uniform shop?

4. Correspondence – Kirsty

4.1 Parents say Magazine

4.2 Resignation

- Paula & Mariam
- Chris (Paula's husband) would like to attend in her place.

Constitution says –

10 VACANCIES

10.1 Membership of the Council ceases when the councillor:

10.1.1 Dies; or

10.1.2 in the case of an elected councillor or a councillor nominated or appointed for a term, completes a term of office and is not re-elected, re-nominated or re-appointed; or

10.1.3 Ceases to hold office in accordance with 8.2.2 and 8.3; or

10.1.4 in the case of a member nominated by the staff of the school, is no longer a staff member of the school; or

10.1.5 Resigns by written notice to the Council; or

10.1.6 Is removed from office by the Minister in accordance with section 97 of the Act; or

10.1.7 Is declared bankrupt or applies for the benefit of a law for the relief of insolvent debtors; or

10.1.8 Has been convicted of any offence prescribed by administrative instruction; or

10.1.9 is absent from three consecutive Council meetings without leave of absence approved by the Council. Acceptance of an apology at a Council meeting will be deemed a grant of such leave.

10.2 The Council may appoint a person to temporarily fill a casual vacancy in its membership until a councilor can be elected, nominated or appointed in accordance with this constitution.

GC accepted and appointed Chris Tresintsis' as replacement council member until the 2019 AGM.

4.3 School has been offered a vote for the West Torrens Council.

- Lesley to fill in form to register UHS as voters on the council.

5. Reports

5.1 Student Voice Report – Deb Daniel.

➤ Open day/ Night - a number of SVC reps attended particularly the evening sessions The open day and night sessions held at school were extremely successful:

- As we greeted many parents, much more than what was expected.
- SVC reps were there helping with the tours, great effort by them (approximately 11/22 involved).
- I was also there for after school and night session; received great feedback from parents at the event.

➤ SVC uniforms for sale are now in support services area still Tuesday lunchtime sales & we are always looking for donations

- Taken approximately \$90 since last meeting.
- Jemma continues to take leadership & is always there on Tuesday's to greet students & parents.

➤ New toilets open this term

- The work for toilets has been beautifully done.
- Mixed feedback from students – we are seeking & collating at tomorrow's meeting.
 - Things suggested so far include sanitizer wipes and small mirrors within each cubicle.

➤ Students involved in sport and 3 day football camp

- Year 8/9 both girls and boys.
 - At West Beach big 4 caravan park in the bunkhouse & dorms plus kitchen /activity hut
 - A great venue
 - Other sports for this term is commencing on Wednesday afternoons e.g. Year 8-10 Girls Netball, Year 8/9 & Open Mixed Badminton and Year 8/9 Boys Soccer

➤ SVC are the MC's for the assembly

- Students appreciate School Captains taking leadership.

➤ STEM Project

- We are able to access the upstairs Resilience corridor this week.
- Positive feedback from students and they are managing the noise and ongoing changes to class rooms etc.

➤ What's on our agenda for this Wednesday

- Revisiting our goals and how are they going: Improve school Facilities - Promote a sense of belonging – Improve technology.
- Uniform feedback
- Ideas for the STEM opening.
- Fundraising for Term 2 ideas and towards either student facilities or a charity.
- Next meeting in week 7.

5.2 Uniform – Sophie

Extension of Uniform Contract with Devon

- The Uniform Committee agreed that we will take on the +1year extension option for the contract with Devon.

Reasons:

- o Devon have been meeting the needs of the school and have been part of our school community for a number of years
- o The DOE tender process is a lengthy process, can take over 6 months
- o Devon offer a range of uniform items, supplying 2 types of jackets, 2 jumpers, 2 school tops, dress, skirt and PE uniform
 - Very few suppliers would offer such a broad range of options
- o Devon is one of the few suppliers who provide an onsite shop for access to parents

PE / Specialist Sport Uniform

PHYSICAL EDUCATION / SPECIALIST SPORT UNIFORM

Physical Education / Netball

- **UHS Sport Top** - UHS Logo burgundy and white sport top
- **UHS Sport Shorts** – UHS burgundy mesh shorts
- **Footwear** – sport/netball shoes and white socks

Football

- **UHS Football Jersey** – UHS Logo burgundy Nike shirt
- **UHS Football Shorts** – Black Nike shorts
- **UHS Football Training Top** – UHS Logo black Nike half-zip top
- **UHS Football Socks** – white Nike socks
- **Footwear** – football boots for outdoor and futsal shoes for indoor
 - Information about the purchase of the Football Kit can be obtained from the Football Manager

NOTE:

- Students must change for Physical Education/Specialist Sport in to the appropriate sport uniform
 - Students **MUST** change in to the full school uniform at the end of each lesson
 - **Exceptions:**
 - **When sport is in Lesson 1:** Students can wear sport uniform to school and change to full school uniform at the end of lesson 1
 - **When sport is in Lesson 3:** Students must change at the beginning of lesson and wear sport uniform home from school
 - *If the student chooses to wear a jumper/jacket this **MUST BE** the:*
 - o UHS Burgundy Jumper/Jacket, or
 - o UHS Grey Jumper

(Note: The UHS Black Football training top cannot be worn before or after school, ONLY during football lesson time)

- The Uniform Committee was asked to investigate, clarify and provide a direction about the expectations of when the PE uniform can be worn. After an extensive discussion with the Uniform Committee, Executive Leadership Team and HPE faculty the following clarifications were made:
 - This was communicated to all Football parents via the HPE faculty and their teachers
 - A newsletter article was included in week 10, term 1 to clarify the Sport uniform requirements along with uniform shop hours.
 - This will be reflected in the amended Uniform Policy.

Investigation of different manufacturer of school jumper and girls school pants.

- After requests from students and parents cheaper options were investigated for the grey and maroon school jumper.
 - o Devon provided two samples which were presented to GC and they are of the opinion that the samples feel cheaper in quality and the overall opinion is that it would be a “false economy” as parents to invest in the cheaper samples.

- The samples will be discussed at SVC meeting on 16 May and Uniform Committee meeting on 17 May, before a final decision is made.
- After requests from students and parents different style of female grey school pants were investigated.
 - Devon provided two samples.
 - Parents felt that this should be left to the students; they did not really hold an opinion about either sample.
 - The samples will be discussed at SVC meeting on 16 May and Uniform Committee meeting on 17 May, before a final decision is made.

Amended UHS Uniform Policy

- Amended policy was tabled to discuss the inclusion and clarification around the PE uniform.
 - Overall, parents did not have a problem with the amendments (reflected above).
 - Discussion around why students could not wear PE uniform all day as in other schools.
 - Staff discussed that our focus is to have separate uniforms.
 - Students change out of PE uniform because of hygiene reasons.
 - Was raised whether we should wait for decisions around jumper/pants/sport short options before we approve the amendments.
 - Sophie Pyromallis stated that this is not necessary, as the uniform products do not inform the uniform policy.
 - The policy outlines uniform expectations for students, not the suppliers of the uniform.
- Policy was moved, seconded and approved.

Parent Discussion

- Parents would like us to investigate:
 - Different options for PE shorts.
 - Sophie Pyromallis will contact Devon for samples.
 - A PE specialist uniform for Netball.
 - Sophie Pyromallis will discuss with the HPE Coordinator who will feed back to the Uniform Committee.

Move to accept amendments - Lidia - Seconded Helen. Voted. All in favor. ACCEPTED.

5.3 Treasurer / Finance - Susan Mlaco

- Governing Council Report - Tabled April reports.
- Balance Sheet - Tabled April reports.
- Profit & Loss Report - Tabled April reports.
- Application for purchase card - Signed by Chairperson.
- Report of Audit - Tabled and accepted.
- Acknowledged the work that Susan and Michelle have to do to get this done.

5.4 Facilities - Susan Mlaco

- Oval update - Main pressure booster to be installed - at no cost to the school.
- STEM update - Toilets are open, upstairs is finished and open, and counsellor completed, resource centre works looking like being started this term.

5.5 Principals Report - Lesley.

- **Weekly Focus** - Asking staff to use the school processes to follow up with specific issues.
- **Week 1 & 2** - Attendance & Punctuality.
- **Week 3 & 4** - Uniform.
- **Enrolments** - Had 12 new students start at the beginning of the term - significant numbers of these students are from India.

- **Week 1 – Report Collection evening** – 67% of reports were collected, some year levels had higher rates of collection.
- Good feedback from parents.
- Teachers made phone calls to parents before reports were released to them and put on Daymap.

Week 3 -

- **Principal’s tour** – today 6 families attended the principal tour with Rob.
- **Football camp** – a new initiative with Port Pirie High School and a number of metropolitan high schools, developing personal and game skills.
- **Naplan** – has started – a few student withdrawals.
- **Semester 2** – Planning for semester 2 changeover has started, subject changed, staffing & year 11 exams.
- **Sports Grant** – School has received 2.5k to help get more girls and EALD students more involved.
- Norie Hayama awarded the Adelaide Principals Award Scholarship from the University of Adelaide.

6. General Business

6.1 Review the: Annual School Compliance Report 2017

- All schools complete an annual compliance report.
- UHS is 1 in 4 that have been chosen to be audited regarding our ASCR.
- David will have to attend a meeting with the department to find out the process and what needs to happen, and we will need to submit documents on USB and they will check our website to see what we have available on the website for parents.
- It’s checking that what we say we have policies and procedures for we have in place, and we have evidence of this and are meeting the standards for education in South Australia.
- Report is electronic.
- Governing council need to work together to come up with Site Parent Complaint Process – using current – Grievance procedures site and Department documents.

7. Any Other Business

- **\$ raised from BBQ** – sit on it until the upgrade \$ are spent, then make a decision after that. Seating, tables, shade etc.
- **September** – put our name in the hat for another BBQ fundraiser.
- Maybe there could be a Fundraising account – add all raised funds to this account?
- **Samantha – Black school shoes** – do they have to be leather school shoes.
- As long as they are black they are appropriate.
- **Brad – Fire in home Ec.** – well done to the school how it was handled.
- Katie WHS has already addressed the WHS issues in the Home Ec rooms.

Meeting closed: 8:00pm.

Next Meeting: Term 2 – Week 8 –Tuesday 19th June.