



Governing Council Minutes

14th March 2017

2017 Governing Council Members Attendance ✓ X
Chair –
Deputy Chair – Cheryl Yeend ✓
Secretary –
Treasurer –
Parent –
Parent – Brad Gould ✓
Parent – Natalie Brook ✓
Parent – Doug Smith ✓
Parent – Mata Panagiotidis X
Parent – Paula Tresintsis ✓
Parent – Jennifer O'Shea X
Parent – Geoff Sorrell ✓
Parent – Hilary Disley (Uniform) X
Parent – Helen Carroll-Welsh ✓
Parent – Ralf Matters (Facilities) ✓
Parent – Sybilla Keyes ✓
Principal – David Harriss ✓
Staff – Sue Wilson (Finance & Facilities) ✓
Staff – Kirsty Ayris (Minutes) ✓
Staff – Sophie Pyromallis (Uniform) ✓
Staff – Deb Daniel (Student Voice) ✓

1. Welcome and Apologies - David

1.1. **Welcome** – All members introduced themselves.

1.2. **Apologies** – Hilary Disley & Jennifer O'Shea.
Mata Panagiotidis will be late.

1.3. Election of officers (Chair, Deputy, Secretary, Treasurer, Uniform and Facility Reps)

Chair – Cheryl Yeend – Manages agenda, keeps meetings on track, makes sure everyone gets their say, is the official signatory – Signs annual report.

Deputy Chair – Brad Gould – Back up & Assists Chair.

Secretary – Natalie Brook – Receives correspondence before each meeting, will present to council members at meetings.

Treasurer – Doug Smith – Works with Sue to present the Treasurers report each meeting makes sure we are financially on track. Meet ½ hour before GC meetings.

Uniform – Hilary Disley & Natalie Brook – Meets with Sophie to discuss Uniform, any changes etc.

Facility Reps – Ralf Matters & Doug Smith – Represents parent voice & brings questions or enquiries regarding facilities, maintenance, STEM etc. Liaises with Sue & David – Meet on Tuesdays @ 3:30 in David's office.

Will send out WEBSITE to all members www.saaspc.org.au – Sent 22/03/2017 by Kirsty.

****Handbook available to GC members to download.**

2. Acceptance of Previous Minutes – Cheryl & Brad – Official Chair Cheryl Yeend to take over meeting.

2.1. Governing Council Sponsorship Form.

2.2. External Review – Went well with input range of school community, Week 7 Governing Council a DRAFT will be ready.

2.3. STEM Update – STEM Building Project: Team of staff members have been involved in the planning. No official date as to when building will commence.

2.4. Vision / Values & 4 Year Plan: 2017 – 2020 Quality Teaching, Wellbeing, Effective Partnerships

2.5. AGM – See Minutes of AGM.

****All meeting minutes will be emailed to Governing Council Members before each meeting.**

3. Business Arising from Previous Minutes

Discussion:

Ralf: Interested in how the external review went and what the consensus was with the students and staff?

****Will provide a final copy to council* - David will give to Kirsty & Kirsty will email to council members & add to website**

Debbie on behalf of Student Voice: Students appreciated being involved in the review process – they said it was a highlight of their year and felt their voice was heard by having the opportunity to be involved.

Doug:

- Expressed concern regarding comments in the external review that were highlighted by the review panel.
- During interviews with teachers and students, the review panel said it was evident that a number of teachers had low expectations of students, there's a perception that some teachers and students are 'coasting'
- Doug said this felt like a red flag was being waved having this jump out at him.
- Several teachers found it difficult to talk about how they stretch/challenge students and design tasks to meet individual needs.
- Students weren't confident in asking for feedback from their teachers or raising concerns with their teachers about their learning..
- He felt that as a school one of UHS's selling points was the individualisation of how teachers work with students... So he questioned why this would be in there...

Sophie: From a staff member's point of view

- The staff know what they do well and being a part of this process gave feedback on what they can do better, helped to get teachers on board with what they all can improve on.
- The external process asks the executive team what do you do well & where do you want to see changes & improvement
- The focus is on improvement on all areas & student engagement
- As a staff member, she found it really important that it be highlighted that these are the areas to continue growth in.
- A broad range of students with a broad range of experience & abilities were chosen to take part in the review
- We wanted this process to be as honest as possible.
- Not just to reflect the things we do well, but also the things we need to improve.
- Feedback is valued to grow and move forward.
- Recommendation from the review – student wellbeing across 8-12 is the response to the review, to support year level leaders across the school in wellbeing and engagement. Working with Deb (the counsellor) to improve engagement, working with Teachers to implement strategies on student engagement.

Ralf:

- As a parent he felt encouraged reading the review, he felt it was a robust and honest reflection, and you could feel the integrity that went into it.
- He would like to hear the staff's strategic responses to this review.

DEB:

- Student Voice – Developing a survey to gain feedback from staff and students regarding the review

Natalie:

- Reviews highlight change – explained how much education has changed – reviews ensure schools are moving with the times, some schools move faster than others, a lot is dependent on leadership & staff that want to "get on the bus" to improvement. The responsibility is to the teachers, teachers need to change their mindset, which isn't easy.

Cheryl:

- Great that students have a voice in decisions with the school and know that they will be heard

Ralf:

- Proposed GC help the staff to address wellbeing.

Brad:

- Proposed David write some notes as a response to the review for the GC
- Was a parent rep for review, about an hour and a half with the representative from the department, they could mention whatever they wanted, the rep would ask clarifying questions, then move on to the next topic, it was free flowing, the rep listened to everything that they had to say and was happy to listen. It wasn't a stressful situation. It was comfortable.

David:

- Highlighted that there would be concern if the review came back without things to improve on.
- The teachers that aren't rising to the expected standard are having targets support to reach the standard that is expected.

- Through PDP's staff work in groups to see where are the areas they need to improve in, what PD do they need to do and who do they need to work with to get there.
- David doesn't see any staff needing to, but if need be, they will be put on a poor performance plan to support their improvement.
- Professional development budget and part of this is TRT release for teachers to attend specifically targeted training and development sessions
- Strategically targeted leaders, the coordinators of specific learning areas, on PD on developing the strategies in having these difficult conversations with poor performing teachers and then following up with strategies to help them improve.
- The only things in the review that can be changed have to be factual.
- PDPs will be visited at the end of each term in their learning teams, not individually, sharing how they can support each other.
- David told all the students involved, to be completely honest, don't just talk just about the positives, talk about what they think could make us better, this will help us to improve.
- **Next review is in 2020.**

4. Correspondence – Secretary – Natalie

- Unsuccessful with the Improving parent involvement application for funding.
- Congratulations to Erin – U15 state girls' team representing SA – going to apply for funding? Can we apply to support her to go... to follow up...
- **SASSOs** – handed out at meeting
- **Newsletter – SAAOSPC** – www.saaspc.org.au – Emailed out by Kirsty.

5. Reports:

5.1 Student Voice – Deb

- 11 reps middle school & 13 – senior school – 3 captains Alphonso Sayee, Erfan Rezai & Luka Dimanic.
- Training in week 3 was 4 hours on Thursday

SV Goals for 2017

- To increase school pride – KUB – Keep Underdale Beautiful
- Improve student facilities
- Increase student body involvement in student voice directions
- Fundraising
- 75-80% to go to student facilities
- 20-25% to go to charities – thinking teenage causes
- Raised \$1400 so far this year to go toward student facilities
- Good news is that the second hand school uniforms have made \$900 clear profit
- Made \$500 in week 0 this has made it really worth while doing.
- Student voice will be represented at Governing Council, uniform committee, facilities, teaching and learning, second hand uniform shop, sports group, publicity, recycling, canteen consultation and involved in activities such as the bullying no way & Harmony Day.
- Week 9 on the Wednesday there will be induction – David would like to have
- Only 2 meetings a term
- **GOV COUNCIL REP AT ASSEMBLY Wed 29th March 11-12 approx.: Ralf, Doug & Brad**
- ****David would like a GC rep for every assembly**
- **SV MEETING Wednesday 15th March**

5.2 Uniform: – Sophie

- 1st meeting week 10 – review current policy – gender neutral policy – Review wording of policy
- At next meeting week 3 of term 2 – there will be a New schools jacket, polo shirt to review
- Moving away from windcheater – will be a zip jacket – Maroon with school logo Sophie will receive sample next week & will bring to next GCM.
- We will vote if we like to new designs to make it a part of our official school uniform.
- Polo shirt will be reviewed; new design is plain maroon with just logo, no horizontal stripes.
- New jumper will be plain grey, maroon jumper to be removed.
- Water proof jackets are a hit, kids love the new jackets. – **Feedback from kids to Deb.**
- Review of uniform shop hours.
- 5 year turn around – all students can wear whatever uniform they have bought in year 8 they can wear until the complete year 12 – if they need to buy new uniform they will only be able to buy the new uniform available at that time.

5.3 Treasurer / Finance: – Sue & Doug **COPY OF BUDGET / PROFIT & LOSS / EXPENDITURES / BALANCE FROM SUE TO GO OUT WITH MINUTES EACH MEETING*****

- Sue – Summary of Budget – Finishing the year with \$340,000.00 in the black ☺
Accepted by Doug – Seconded by Ralf
- After being ratified – the Governing council must approve any changes.
- GC budget is a part of the Administration Budget.
- Treasurer to highlighting anything in budget that needs explanation, in budgets, profit/ loss, income, expenditures etc.
- Extra 20 TRT days to support teachers. (TRT- Temporary Relief Teacher)
- Department allocates David extra funds to use at his discretion, all in to SSO's to support leaders.
- David Clarified – the school receives funding on student centred funding, which means the school gets allocated a certain amount of \$ per student – how that \$ is spent is completely up to the school.
- Most schools spend between 85/95 % of funding on support salaries.
- Will meet the Budget committee ½ hour before GCM in future.

5.4 Facilities: – Sue & Ralf

- No Report.

6. General Business:

6.1 Open Day Monday 27th March – GC Reps at:

9:00am: Brad, Helen,

4:00pm: Paula, Natalie will let know..

6:00pm: Brad, Cheryl, Natalie

6.2 External Review: *EXTERNAL REVIEW TO GO ON TO WEBSITE*****

- **There will be in internal review before 2020**

6.3 2016 Annual Report: Annual Report – New layout – to be signed by our chair. *****To go on website*****

- Department has released a Performa that must be used with word counts, no longer accepts pictures.

6.4 UHS 4 Year Plan: Happy with 4 year plan, addressed concerns highlighted in review.

- **4 Year plan attached.**

- Mission Statement – Values on school based on rock – Resilience, Optimism, Courage, Knowledge *Year 12 ROCK Award
- Consulted with GC, Staff & Students and came up with a common statement.
- Quality Teaching and Learning, Staff & Student Wellness & Effective Partnerships. Partnerships between parents & school, school & local community specifically local primary schools. Increase year 8 enrolments. Transition from primary school to high school.
- Professional Development plans – School improvement plan by the end of 2017 for 2018.
- Fundraising – community events
- Special Olympics – international – volunteering.. would be great to get the kids involved

6.5 Supporting Student Achievement Funding Guidelines – NEXT MEETING

7. Any Other Business:

- **Aboriginal Education Initiative** - Applied for funding – Artists – Brad knows fringe organisers – can get contact info.

Meeting Closed: 8:05pm

Next Meeting: Tuesday 16th May at 6:00pm.

AGENDA –

- Fundraising – community events
- Special Olympics – international – volunteering
- Supporting Student Achievement Funding Guidelines